# Schedule of the accommodation campaign for newly admitted students 2025/2026

| August 1, 2025     | Start of application submission.                                                                                                                                                                                                                                                                                                                                                    |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| August 6, 2025     | Deadline for submission of applications for special consideration (SO).                                                                                                                                                                                                                                                                                                             |
| August 10, 2025    | Deadline for submitting standard applications.                                                                                                                                                                                                                                                                                                                                      |
| August 10, 2025    | Final deadline for submitting corrected applications for special consideration (SO) returned for correction for formal reasons.                                                                                                                                                                                                                                                     |
| August 13, 2025    | Final deadline for submitting corrected standard applications returned for correction for formal reasons.                                                                                                                                                                                                                                                                           |
| August 14, 2025    | Issuance of preliminary decisions on the allocation of places (without a specific room).                                                                                                                                                                                                                                                                                            |
| August 20, 2025    | Final deadline for publishing allocations in the ESKS system and creating the guarantee fee.                                                                                                                                                                                                                                                                                        |
| August 21–24, 2025 | Submission of appeals.                                                                                                                                                                                                                                                                                                                                                              |
| August 27, 2025    | Final date for the results of consideration of appeals.                                                                                                                                                                                                                                                                                                                             |
| September 3, 2025  | The deadline by which the guarantee fee must be credited to the university's designated account (the date of posting, not the transfer order from the applicant's account, is decisive).  The deadline does not apply to those who receive places as a result of apeal. The correct deadline for payment of the guarantee fee will be indicated in the referral on the ESKS website |
| September 26, 2025 | First day of referral validity (the beginning of the check-in process for those who have been allocated a place in the campaign.                                                                                                                                                                                                                                                    |
| October 7, 2025    | Last day of referral validity (end of the check-in process for those who have been allocated a place in the campaign.                                                                                                                                                                                                                                                               |

# Regulations of the accommodation campaign for newly admitted students 2025/2026

#### General Information

- 1. The campaign takes place through the <a href="https://esks.pw.edu.pl">https://esks.pw.edu.pl</a> system.
- 2. The application deadlines are specified in the Schedule of the accommodation campaign for newly admitted students 2025/2026.
- 3. The accommodation campaign are **only** for newly admitted WUT students. Procedures for allocating places are outlined in the "Regulations for the Allocation of Accommodation in Student Halls of Residence of the Warsaw University of Technology and Accommodation Fees", annexed to the Rector's Order No. 4/2025.

## **Applications**

- 4. Only correctly completed applications submitted within the specified deadline via an account linked to the USOS account will be considered in the campaign.
- 5. As part of the accommodation campaign, each applicant submits a standard application. After submitting it, it is possible to attach special circumstances.
- 6. Applications for special consideration for health reasons must include medical documentation and relevant medical opinions confirming the necessity of assigning a place out of order or of a specific room type (e.g., adapted for wheelchair users, visually impaired persons, etc.).
- 7. Applications for special consideration are investigated by the relevant committees, the composition of which is listed in the application for launching the accommodation campaign.
- 8. Komisja rozpatrująca wnioski o uwzględnienie szczególnych okoliczności ma prawo żądać dodatkowych dokumentów oraz wyjaśnień związanych z treścią wniosku. Wnioski SO, nieuzupełnione będą odrzucane i trafią do ponownego rozpatrzenia już jako wnioski zwykłe.
- 9. These committees may request additional documents or explanations related to the application. Incomplete applications will be rejected and treated as standard applications.
- 10. Applications must be formally correct, i.e., all mandatory fields must be filled in and accurate data provided, particularly the permanent address. If a dormitory address is provided, the application will be returned for correction due to formal reasons. Failure to correct this will result in 0 points if a ranking list is created.

# **Applicant**

- 11. Only those who have not been punished with disciplinary penalties during their accommodation at the Warsaw University of Technology Dormitories may take part in the campaign.
- 12. Only individuals with no outstanding payments may participate in the campaign. Those who are not currently residing in the Student Houses but have lived there in the past must have the "settled" status. Otherwise, their applications will be rejected for formal reasons.

#### Allocation of Places

- 13. By submitting an application, the applicant is only requesting a place in the Halls of Residence Unit's resources and a specific room or type of room is not guaranteed. Any changes to allocations will be possible after accommodation has been arranged as part of the "Bank of Places" accommodation campaign.
- 14. Information about the preferred, e.g., room types, room compositions, dormitories, or specific room numbers are only a guideline for committees assigning specific places.
- 15. The number of available places is limited. Priority will be given to approved special consideration applications. Remaining places will be distributed based on standard applications.
- 16. If the number of applications exceeds available places, a ranking list will be created based on the distance from the registered permanent address to the Main Building of WUT (Plac Politechniki 1, 00-661 Warsaw), calculated in a straight line. One point will be awarded for each full kilometer. Places will be granted starting from the applicant with the highest score.

## **Referrals and Appeals**

- 17. Referrals issued during the campaign will be valid from September 26 to October 7, 2025
- 18. Appeals can be filed against a negative decision to allocate a place or if, as a result of the committee's decision, a place was allocated by mistake, (e.g., individuals of different genders assigned together without mutual consent).
- 19. Appeals must include a substantiation why they should be granted. Appeals without a substantiation will be automatically rejected.
- 20. Appeals concerning dissatisfaction with the type of room allocated or a specific place not faulted by the committee will be automatically rejected.
- 21. Room swaps within the same dormitory will be possible after the accommodation process ends (see campaign schedule).
- 22. Dormitory changes will be possible through the "Bank of Places" after the accommodation process ends.
- 23. The final decision is made by the Head of the Halls of Residence when considering appeals.

#### Guarantee fee

- 24. Those who are allocated places in halls of residence will have to pay a guarantee fee of PLN 500 to the account number indicated in the referral.
- 25. Guarantee fees of a minimum of PLN 500 must be credited before the deadlines specified in the schedule of the campaign. To those who are allocated places through the appeals procedure, the individual deadline set by the appeals committee applies.
- 26. Not paying the guarantee fee in the required amount and deadline is equivalent to resignation from the assigned place.
- 27. In the case of a guarantee fee of more than the fixed PLN 500, the overpayment will be credited to the first months accommodation fees.
- 28. In case of resignation after payment of the guarantee fee, the fee is non-refundable.
- 29. Certificates for allocation of accommodation will be issued only after payment of the guarantee fee.